

**Program and Arrangements Committee
Annual Report – 2009/10**

Committee Members:

- ◆ Tena Peters (Chair)
- ◆ Sharon Baigent
- ◆ Sue Joly
- ◆ Denise Jensen

What a busy and exciting year! We quickly began our search for a venue that would provide a really great conference experience for our sixtieth anniversary and have amenities that our member's would appreciate. After nearly a month long search and fifteen requests for proposals, River Rock Casino Resort was selected.

We then informed members and vendors of the selected venue in our November 2009 PrintOut newsletter, followed by another announcement of our conference and keynote speakers in the February 2010 PrintOut newsletter. By April 2010 the conference program and registration form was finalized and send out to our membership and affiliates by way of the HRABC website and PrintOut newsletter. This was a concerted effort by our Committee, where we all worked hard to recruit speakers and vendors that reflect our three domains of practice and current issues we all face. The Program and Arrangements Committee are proud of the program we've arranged, and are also pleased that we managed to maintain last year's rates.

Then came the fun stuff! Registrations started trickling in. Gentle reminders were communicated to members, and the registrations still trickled in. A final reminder was distributed stating that only 20 days remained before the early bird expired and the registrations poured in! The Chair and the Treasurer were seeing registration forms in their dreams!

Finally, menus were selected, conference packages constructed, and creative games planned in July and August, and the Committee spent an entire day together in September putting the tote bags together for the big event!

We can honestly say that planning a conference is no easy task – but we can also sincerely say that we learned so much and had a ton of fun throughout the process.

We want to thank HRABC members, our many sponsors, and the HRABC Executive Team for all their support this year. Lastly, we wish the Program and Arrangements Committee for 2010/11's conference in the Interior best wishes for a fun-filled year!

Respectfully,

Tena Peters, Chair